

# CONCORDIA ACADEMY APPLICATION PROCESS

## INTERNATIONAL STUDENT APPLICATION STEPS

Please submit the following forms to apply to study at Concordia Academy in Roseville, Minnesota, U.S.A.

1. Application
2. Two recommendation forms completed by two different teachers at the student's current school
3. A one-page essay written in English by the student about him/her self
4. An academic transcript translated into English.
5. A financial statement from the family, indicating the family's ability to pay the tuition and fees
6. A \$200.00 USD non-refundable registration fee
7. An official copy of the TOEFL, TOEFL Junior, or IELTS exam scores OR official Duolingo English Test scores sent directly to Concordia Academy.

Once the above items are collected, a Skype (or in-person) interview will be scheduled. This interview will provide Concordia Academy, and/or partner recruitment agencies, the opportunity to meet and assess the student's English and conversational skills, as well as some basic oral and written comprehension skills. Following the interview, the student will be notified of his/her acceptance to Concordia Academy.

Upon acceptance to Concordia Academy, a \$2,000.00 USD, non-refundable, enrollment fee is due. This holds the student's place in enrollment and allows Concordia to process documentation needed for acceptance, enrollment, and student visa application. An acceptance letter, I-20, and other documents required at the visa interview will be sent directly to the student which will be needed for his/her visa application.

If necessary, a student may apply for an academic scholarship for Concordia Academy. A student may apply for an academic scholarship of up to \$3,000.00 USD if they hold a GPA of 3.5 or higher. Please fill out the Academic Scholarship Application if interested in applying for this scholarship.

## APPLYING FOR A STUDENT (F-1) VISA:

To apply for a student visa, the student will need to have the following documentation to take to the embassy interview:

1. A passport
2. The acceptance letter from Concordia Academy
3. The I-20 form from Concordia Academy
4. The receipts for any payments made to Concordia Academy
5. Proof of long-term financial support during the student's time of study
6. Proof of connections to the student's home country and that he/she will return when their studies are completed

The student will need to show basic communication skills in English to complete the interview at the embassy.

## AFTER STUDENT VISA IS APPROVED

When the student receives visa approval, he/she should make travel plans and contact Concordia Academy with the date of arrival. **It is required that students be in Minnesota no later than 5 days prior to the first day of school.** New international students are required to attend the new student orientation. The first day of school is noted on the school calendar. In the event that a student visa is denied, a full refund, minus the registration fee of \$200.00 USD, will be made upon presentation of the official government denial.

Please note: After a student's visa has been approved, he/she should provide the school with proof of health insurance. Proof of health insurance is required in order to attend Concordia Academy. If no proof of health insurance is given to the school at least one week before the start of the school year, a student's admission may be retracted.