

## Recommendation for Admission

To be completed by  
Principal, Teacher, or Guidance Counselor at student's current school

Student's Name \_\_\_\_\_ Applying for Grade \_\_\_\_\_

Address \_\_\_\_\_

Current School \_\_\_\_\_

### Waiver of Access

I have requested that this recommendation be filed for use in the admission process by officials of Concordia Academy.

\_\_\_\_\_ I waive access to this report, which shall therefore be considered confidential.

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

**To the Recommendor:** Thank you for completing this recommendation. Please note that a completed recommendation must be on file before a student can be admitted to Concordia Academy. We appreciate your timeliness.

Help us to evaluate the student by giving a one-word descriptor and placing an "X" on the appropriate area of each line for each of the items listed below. Please use the following scale:

U = Unknown 1 = Poor 2 = Below Average 3 = Average 4 = Good 5 = Excellent

### Academics

Ability _____ (Descriptor)	U	1	2	3	4	5
Achievement _____	U	1	2	3	4	5
Attendance _____	U	1	2	3	4	5
Study Habits _____	U	1	2	3	4	5
Written Communication _____	U	1	2	3	4	5
Oral Communication _____	U	1	2	3	4	5

Does the applicant have any special academic needs? \_\_\_\_\_yes \_\_\_\_\_no \_\_\_\_\_unknown

Has the applicant ever been assessed for special needs? \_\_\_\_\_yes \_\_\_\_\_no \_\_\_\_\_unknown

Does the applicant have an active IEP? \_\_\_\_\_yes \_\_\_\_\_no \_\_\_\_\_unknown

### Comments on Academic Abilities:

**Scale: U = Unknown 1 = Poor 2 = Below Average 3 = Average 4 = Good 5 = Excellent**

**Character**

Integrity/ Honesty_____	U	1	2	3	4	5
(Descriptor)						
Social Maturity_____	U	1	2	3	4	5
Spiritual Maturity_____	U	1	2	3	4	5
Responsibility_____	U	1	2	3	4	5
Leadership_____	U	1	2	3	4	5
Personal Initiative_____	U	1	2	3	4	5
Constructive Behavior Patterns_____	U	1	2	3	4	5
Interaction with Peers_____	U	1	2	3	4	5
Cooperates with Teachers_____	U	1	2	3	4	5

**Comments on Character:**

**Please give your recommendation for this applicant's admission to Concordia Academy.**

\_\_\_\_\_  
Not  
Recommended

\_\_\_\_\_  
Recommended With  
Reservations

\_\_\_\_\_  
Recommended

\_\_\_\_\_  
Highly  
Recommended

How long have you known this student?\_\_\_\_\_

In what capacities have you worked with this student?\_\_\_\_\_

Signature\_\_\_\_\_Date\_\_\_\_\_

Name\_\_\_\_\_

Position\_\_\_\_\_

Phone\_\_\_\_\_

Address\_\_\_\_\_

***Please return completed form to:  
Admissions Office · Concordia Academy · 2400 North Dale Street · Roseville, MN 55113***