

# Concordia Academy

## Senior Work Release/Early Dismissal/Late Arrival

Work release/early dismissal/late arrival is an earned privilege available only to second -semester seniors at Concordia Academy. Criteria for being allowed early release are tied to the student's attendance and academic records.

Qualifying seniors must:

- be enrolled over two semesters in a minimum of 6 credits of regular coursework (not including student service/aide positions)
- be enrolled in coursework to meet all graduation requirements.

In addition, seniors requesting the release privilege:

- may request only morning or afternoon release. Students may not have release to leave the building during the day and then return for afternoon class.
- must have the signed permission from parent or guardian.
- must sign the agreement below to abide by the terms of early release.
- may not take any classes independent study in order to clear their schedules.
- may arrive in the building no earlier than 15 minutes before a scheduled class or must leave no later than 10 minutes after their last classes.
- may return for afternoon activities (arriving no sooner than the closing bell), provided they abide by other team and school guidelines for attendance and participation.

Tuition will not be adjusted for students with early or late release. Students may lose their release privilege if there are continued problems with attendance or academic performance.

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### WORK RELEASE AGREEMENT

**I understand and agree to the conditions for senior work release.**

\_\_\_\_\_ (Student Signature)

\_\_\_\_\_ (Date)

**My son/daughter \_\_\_\_\_ has my permission to leave CA's campus for early release/late arrival. I understand and agree to the conditions for this release.**

\_\_\_\_\_ (Parent/Guardian Signature)

\_\_\_\_\_ (Date)

**Quarters requested for release \_\_\_\_\_ Periods requested for release \_\_\_\_\_**

**Counselor Approval/Date \_\_\_\_\_**

**Principal/Dean of Students Approval/Date \_\_\_\_\_**