

**Procedure for International Students
Applying to Study at
Concordia Academy
Roseville, Minnesota, U.S.A.**

Concordia Academy, a Lutheran High School, is a fully accredited, co-educational, college preparatory school.

In order for an International Student to apply to Concordia Academy, the following paperwork must be completed and submitted to the Director of Admissions.

- 1. Application.**
- 2. Two recommendation forms** completed by two different teachers at the student's current school.
- 3. A one-page essay** written in English by the student about him/her self.
- 4. An academic transcript** translated into English.
- 5. A financial statement** from the family, indicating the family's ability to pay the tuition and fees.
- 6. Proof of health insurance.**
- 7. A \$200.00 U.S. non-refundable registration fee.**
- 8. Concordia uses several homestay organizations** to place students in homes if needed. Please let us know if you are interested in more information.
- 9. An official copy of the TOEFL Junior or SLEP exam scores.**

After the above paperwork is submitted, a **phone/skype interview** (or personal interview if possible) with the student will be scheduled with the Principal or Director of Admissions of Concordia Academy.

Upon acceptance, a letter will be sent to the student stating that he/she has been accepted to Concordia Academy. The I-20 form and other documents required at the visa interview will accompany the acceptance letter.

To apply for a student visa, the student will need to have the following documentation to take to the embassy interview:

1. a passport.
2. the acceptance letter from Concordia Academy.
3. the I-20 form from Concordia Academy.
4. the receipts for any payments made to Concordia Academy.
5. proof of long term financial support during the student's time of study.
6. proof of connections to the student's home country and that he/she will return when their studies are completed.
7. The student will need to show basic communication skills in English to complete the interview at the embassy.

When the student receives visa approval, he/she should make travel plans and contact Concordia Academy with the date of arrival.

For the 2015-16 year, it is recommended that students are here in the US no later than Tuesday, August 18. All School Orientation Thursday, August 20 from 3-6pm and International Student Welcome Day is Friday, August 21 from 9am-3pm. International students are required to attend both the 20th and the 21st new student event days.

In the event that a student visa is denied, a full refund, minus the registration fee of \$200.00 U.S. will be made upon presentation of the official government denial.